

LANSING COMMUNITY LIBRARY TRUSTEE MEETING AGENDA

June 24, 2026 at 7:00 PM
Lansing Community Library

LANSING COMMUNITY LIBRARY ANNUAL MEETING AGENDA

June 24, 2026 at 7:00 PM
Lansing Community Library, 27 Auburn Rd.

Trustees Attending: Axtell, Chambliss, Dier, Johnson, Mehringer, Miller, Patrician

Trustees Absent: Cattan, Montague

Attending Remotely: none

Also Attending: Director Gutenberg, Debora Huber-Hwang

I. Call to Order and Welcome

The meeting was called to order at 7:02.

A. Additions to agenda - none

B. Approval of May meeting minutes

A motion to approve the May meeting minutes was made by Trustee Miller, seconded by Trustee Dier, passed all in favor.

II. Old Business - none

III. Friends of LCL report (Debora Huber-Hwang)

The Friends are working on the cookie contest, which will be held on Aug 30 at All Saints parish center. The event will include a balloon twister, ice cream sandwiches, and 250 celebration highlights. Planning for the craft fair in December continues.

IV. Library Director's report (Karyn Yahn)

The library was awarded \$15,000 from Assemblywoman Kelles for building repairs and maintenance. Director Gutenberg applied to the Friends of TCPL for funds to purchase additional books. Many general updates were also shared; please see the library director's report.

V. Committee Reports

A. The Personnel Committee did not meet.

B. The Policy Committee did not meet.

C. Trustee Patrician reported that the Building and Grounds Committee did not meet, but that they discussed needed improvements with Director Gutenberg.

VI. Finance Officer's report (Trustee Dier)

A. The Finance Committee met. Numbers remain strong. Trustee Dier reviewed the balance sheet and pointed out some notable items, such as moving funds to improve investment.

On the P&L, nothing unusual, no items are over budget. In summary, the numbers remain strong.

B. A motion to approve the May transactions was made by Trustee Mehringer, seconded by Trustee Miller, passed all in favor.

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VII. New Business

- A. Trustee Axtell shared committee assignments for this year.

VIII. Announcements:

Trustee Axtell reminded trustees of annual training requirements, consisting of two hours per calendar year of general training, along with Sexual Harassment Prevention Training. Committees were reminded to review the Long Range Plan.

IX. Period of Public Expression

Debora Huber-Hwang shared that she appreciated the updates and content shared during the meeting.

X. Executive Session - none

I. Adjourn

Trustee Axtell moved to adjourn the meeting at 7:25, Trustee Chambliss seconded, passed all in favor.