



Mobile Hotspot Lending Agreement

The Lansing Community Library loans mobile hotspot kits so your household can access the internet from home. Before borrowing a kit, you must review and sign this document to acknowledge you understand the following requirements:

1. A valid **Lansing** library card, held for at least three months, must be presented by the cardholder (the person whose name is on the account) at the time of loan request or pickup.
2. The card holder must be at least 18 years old to borrow a kit.
3. Only one kit can be borrowed per household at a time and each household is limited to checking out mobile hotspots only twice (2 times) within six months.
4. The loan period is three (3) weeks. The loan can be renewed for an additional three weeks if other patrons are not waiting to borrow a kit AND the patron has not exceeded the six month limitation.
5. The kit includes: a hotspot device, power adapter (charging cord/USB connector), instructions, and a case. The hotspot cannot be checked in without all of the components listed above and will be considered late/missing if any parts are not included at the time of return.
6. The complete kit must be returned in-person to a Lansing library staff member (not in a drop box or at another library).
7. You agree to return the kit to the Library on time and in good working condition. The library will turn off wireless connectivity if the kit is late, lost, or presumed stolen. None of the components can be loaned to other individuals and therefore not a valid reason for missing parts or damage.
 - a. **Late:** If past the return date, you will not be allowed to borrow any other items until the kit is returned and you may be charged a late fee of **\$5.00 per day**.
 - b. **Lost:** The kit will be considered lost if not returned within one week of the due date. You will be charged a **fee of \$125** and all library borrowing privileges will be blocked until the kit is returned in working order or the fine is paid.
 - c. **Stolen:** By signing this contract, you assume all responsibility for the device and are subject to the fines even in the unfortunate event of theft.
 - d. ***If a device is late, lost, or stolen, its internet access will be shut off immediately.***
8. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.
9. The hotspot works on a wireless network and may not be able to access the internet from some locations depending on cell coverage in those areas.
10. Technical support for the device is not provided by the library. Please return the kit to the library if any difficulties are experienced.
11. The Library is not responsible for any liability, damages or expense resulting from use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from use of device.
12. All contents remain the Library's property at all times. You must not disassemble or attempt to repair any of the contents under any circumstance. The Library may request the kit be returned at any time.

Print Name _____

Patron Signature _____

Staff Signature _____

Date _____