

LANSING COMMUNITY LIBRARY TRUSTEE MEETING MINUTES
October 22, 2025, at 7:00 PM in Person at Library

Trustees Attending: Axtell, Dier, Johnson, Mehringer, Montague, Patrician

Trustees Absent: Miller, Shackell

Attending Remotely: Chambliss

Also Attending: Director Gutenbergger, Megan Williams

- I. Call to Order and Welcome - 7:03
 - A. Additions to agenda - added 2a, added 7a
 - B. Approval of September meeting minutes with 2 spelling changes
A motion to approve the September meeting minutes, with the 2 spelling corrections discussed, was made by Trustee Montague, seconded by Trustee Dier, passed all in favor.
- II. Old Business
 - A. The long-range plan was discussed. A proposal to lightly reformat the document was made and approved. The status of updates and reviews to the long-range plan was discussed.
- III. Friends of LCL report
 - A. Megan Williams discussed Costumes and Cocktails, thanks to all who helped.
 - B. The November Friends meeting is the annual meeting, all are invited.
- IV. Library Director's report
Director Gutenbergger reported on grant applications, many general updates, programming, and circulation statistics.
- V. Committee Reports
 - A. Policy: Johnson (reporting for Shackell)
 1. The committee reviewed and updated the Emergency and Disaster policy, and noted the changes proposed. Trustees reviewed the changes. No further discussion. All in attendance voted in favor of accepting the changes.
 2. The Finance policy was reviewed and suggested changes. The suggestions will go to the Finance Committee for their review.
- VI. Finance Officer's report
The Finance Committee did not meet this month. Trustee Dier presented the updated reports and summarized investment changes. At 7:49 a motion to approve the transaction was made by Trustee Dier, seconded by Trustee Johnson, passed all in favor.
- VII. New Business

- A. The November/December meeting schedule was discussed with regard to conflicts with holidays. It was agreed that one combined meeting for Nov/Dec on Dec 3. would suffice.

VIII. Announcements

- A. Training requirement reminders.

- IX. Period of Public Expression – none.

- X. Executive Session – none.

- XI. The meeting was adjourned at 7:57.