

LANSING COMMUNITY LIBRARY TRUSTEE MEETING MINUTES

February 26, 2025 at 7:00 PM In Person at Library

Trustees Attending: Axtell, Barber, Dier, Gossett, Johnson, Mehringer, Patrician, Trowbridge

Trustees Absent: Shackell,

Also Attending: Director Gutenberger, Megan Williams, Dan Dwyer

I. Call to Order and Welcome - 7:01 – Welcome to Dan Dwyer, trustee candidate

A. Additions to agenda

1. Questions about - TCPL and welcome letter in the latest newsletter (addressed in director's report)

- ### **B. Approval of January meeting minutes. Motion to approve the minutes made by Trustee Gossett, seconded by Trustee Barber, approved 8-0-0.**

II. Unfinished Business

- ### **A. A motion to approve the 2025 Municipal County Agreement for the Greater Tompkins County Municipal Health Insurance Consortium made by Trustee Gossett, seconded by Trustee Johnson, approved 8-0-0.**

III. Friends of LCL report

- A. Megan shared that the Chicken barbeque is Saturday, April 26.
- B. Friends are exploring a fundraiser with the Regal Movie theatre. Information forthcoming.
- C. Trustees volunteered to attend the Friends meetings through May.

IV. Library Director's report

- A. See report
- B. A motion to approve the NYS report made by Trustee Trowbridge, seconded by Trustee Axtel, approved 8-0-0.

V. Committee Reports

A. B&G

1. Roof bids are being sought.
2. A 5 -10 year plan for budgeting repairs will be developed.

B. Policy

1. The Collection Development policy was reviewed but is being sent to the state for further guidance.
2. The Finance policy was also reviewed.
3. Both policies will wait for approval at a future meeting.

VI. Finance Officer's report

- A. Motion to approve January transactions made by Trustee Barber, seconded by Trustee Axtell, approved 8-0-0.
- B. Susie talked about the 2026 budget proposals. A motion to approve proposal #2, increasing the budget for 2026 by \$14,819 was made by Trustee Gossett, seconded by Trustee Trowbridge, approved 8-0-0.
- C. Accounting practices are being updated and the review of the books is going well.

- D. Members complemented Trustee Dier for the improvements made with the finances in the past year.

VII. New Business

- A. A motion to approve the tax cap override made by Trustee Gossett, seconded by Trustee Axtell, approved 8-0-0.
- B. We have three trustee candidates for 2025! Short bios and petitions are needed. Discussion that work is being undertaken to improve orientation of new trustees.
- C. There was a discussion of the Annual Meeting and vote and tasks were assigned as needed.

VIII. Announcements

- A. A reminder of the trustee education requirement was shared.

IX. Period of Public Expression - none

X. Executive Session - none

XI. A motion to adjourn the meeting at 8:23 was made by Trustee Gossett, seconded by Trustee Barber, passed 8-0-0.

I certify that these minutes are accurate, and the vote to approve the 2025 Municipal County Agreement for the Tompkins County Health was voted on as a motion.

Elizabeth Gossett, President Lansing Community Library Board of Trustees