

Lansing Community Library Trustee Meeting Minutes March 27, 2024

Approved May 22, 2024

Trustees Attending: Axtell, Barber, Dier, Eisenhut, Gossett (via Zoom), Patrician, Shackell, Shaffmaster, Trowbridge

Also Attending: Susie Gutenberger, Megan Williams

I.Call to Order and Welcome 7:02.

There were no additions to the agenda.

The minutes of the February meeting were approved.

II.Unfinished Business

A motion was made by Trustee Gossett and seconded by Trustee Axtell to approve the Social Media Policy. Motion passed 8/0. (Trustee Eisenhut had not yet arrived.)

Update on annual meeting plan/ budget vote:

1. Candidate petitions and bios have been received from Susan Mehringer and Annie Johnson and Trustee Patrician.
2. Trustee Shaffmaster will be following up on the newspaper article and the LCL website is being updated as needed.
3. Susie will make sure we have a poll worker.
4. Susie and the front desk staff will make sure there is the Day of Vote binder and absentee ballots available and will update the LCL sign and reach out to the PTSO.
5. The Logo Contest will be coordinated by Susie and Trustee Eisenhut.

III.Friends of LCL Report

Megan revealed the new logo. She also reported that the chicken BBQ will take place on May 4th. The Cookie Contest will be held on August 8th at Myers Park. The Artisan Fair will be on December 6-7th. Megan asked for feedback from the BOT regarding the scheduling of Costumes and Cocktails, specifically whether or not it should be held every year or every other year. The board gave their opinion that it should be the decision of the members of committee organizing the event.

IV.Library Director's Report – Please see the report.

V.Committee Reports

Endowment – To date, the current balance of the LCL Community Foundation Endowment Fund is \$170,763.41. The spendable balance is \$6,004.00.

Building and Grounds/Expansion – There may be a possibility to work with the Town of Lansing on a grant to move the library to the Lansing Market building. Susie will be meeting with the Town and Andy Sciarabba to discuss the matter further.

VI. Finance Officer's Report

A motion was made by Trustee Shackell and seconded by Trustee Barber to approve the February 2024 transactions. Motion passed 9/0.

VII. New Business

A. Expansion Discussion – The board determined that there needs to be a separate and specific Expansion Committee, apart from Buildings and Grounds, to move forward with the future plans for the space of the LCL. Susie will reach out to Matt Montague to see if he would be interested in chairing this committee. After the committee is formed, a fundraising consultant would be hired.

B. Trustee Gossett will chair the Nominating Committee. The slate of officers thus far is:

President – Elizabeth Gossett, Vice President – TBD, Secretary – Maureen Trowbridge, Finance Officer - David Dier. Terms begin on June 1, 2024 All Trustees are asked to consider the position of Vice President.

VIII. Announcements

The proposed 2024 Budget was posted. All legal notices have been filed.

IX Period of Public Expression – None

X. Executive Session - None

XI. The meeting was adjourned at 8:20pm.