

Lansing Community Library Trustee Meeting Minutes September 20, 2023

Approved October 25, 2023

Trustees Attending: Axtell, Barber, Dier, Eisenhut, Gossett, Patrician, Shackell, Shaffmaster, Trowbridge

Also Attending: Susie Gutenberger, Megan Williams

I. Call to Order and Welcome 7:02

1.Additions to agenda - none

2.The minutes of the July meeting were approved.

II. Old Business - none

III. Friends of LCL Report

Megan reported that the First Annual Cookie Contest was a success with close to 40 entries in the youth and adult categories and \$700 raised. She distributed Costumes and Cocktails tickets. Trustees are asked to sell tickets, solicit donations and help with the event if they're able. The September Pop Up Book Sale raised \$500. Megan thanked Susie for her efforts.

IV.Library Director's Report – Please see report. Also, Trustees were asked to help move the unsold books to Ithaca ReUse or store until the end of October and bring to TCPL.

V.Committee Reports

Endowment – The current balance at the Community Foundation is \$158,153.26. The spendable balance is \$5,879.

Personnel – Trustee Gosset attended the September TC Healthcare Consortium meeting. Rates will be increasing.

Policy – **A motion was made by Trustee Barber and seconded by Trustee Patrician to approve the Personnel Policy as presented. Motion passed 9/0.**

Building and Grounds – Please see report.

VI. Finance Officer's Report

A motion was made by Trustee Gossett and seconded by Trustee Axtell to grant the Finance Committee the authority to invest \$75,000 in certificates of deposit. Motion passed 9/0.

A motion was made by Trustee Dier and seconded by Trustee Trowbridge to approve the July and August transactions. Motion passed 9/0.

VII. New Business

A. Susie, Megan and Trustee Gossett will meet to review the Memorandum of Understanding.

B. The next topic of the Patron Survey will be building use.

C. The Library will not pursue the purchase of the Lansing Market property at this time.

VIII. Announcements

A. Trustees are requested to go to the Shared Drive and update their own board development education requirements including the Sexual Abuse Prevention Training.

B. The FLLS Annual Meeting will be held on October 13th.

IX. Period of Public Expression – None

X. Executive Session – None

XI. The meeting was adjourned at 8:21pm.