

## Lansing Community Library Trustee Meeting Minutes June, 29, 2023

**Trustees Attending:** Axtell, Dier, Eisenhut, Gossett, Patrician, Shaffmaster

**Also Attending:** Megan Williams

**Trustees Absent:** Barber, Shackell, Trowbridge

### **I.Call to Order and Welcome 7:05**

- 1.Additions to agenda - none
- 2.The minutes of the May meeting were approved.

### **II.Old Business**

Trustee Gossett reminded all to file their Oath of Office and Conflict of Interest forms as soon as possible.

### **III.Friends of LCL Report**

The chicken BBQ was not as successful as hoped. The Friends are planning a Cookie Contest at Myers Park and are working on plans for Costumes and Cocktails.

### **IV.Library Director's Report**

Please see report.

### **V.Committee Reports**

The Policy Committee will be focusing on the Personnel Policy in the coming weeks.

Building and Grounds has been keeping up with general maintenance and is making the chimney repair a priority.

The Personnel Committee will be meeting on Zoom in July.

The Expansion Committee will meet on at 1pm on July 12<sup>th</sup>.

### **VI.Finance Officer's Report**

**A motion was made by Trustee Dier and seconded by Trustee Shaffmaster to approve the May transactions. Motion passed 6/0.**

### **VII.New Business**

1.Trustee Committee Assignments – **A motion was made by Trustee Gossett and seconded by Trustee Eisenhut to approve the 2023-24 Trustee assignments as presented. Motion passed 6/0.**

2.Committee Chairs are asked to begin to review Long Range Plan.

3.Trustees selected the dates they will be attending The Friends Meetings. July 6/Patrician, August – OPEN, September 7/Eisenhut, October 5/Axtell, November 2/Shaffmaster, December 7/Dier.

**VIII. Announcements:**

1. The July BOT meeting will be in-person, Wednesday 7/26 at 7:00pm

2. A reminder that training requirements for all trustees are 2 hours per calendar year. The Trustee Handbook Webinar Series offers good webinars that are archived. Website <https://niogatrustees.org/bookclub.html>

3. The Lansing Market discussion is postponed until Expansion Committee has met and full board can be in attendance.

**IX. Period of Public Expression**

None

**X. Executive Session**

None

**XI. Adjourn**

The meeting was adjourned at 7:41.