

Lansing Community Library Trustee Meeting Minutes July 26, 2023

Trustees Attending: Axtell, Barber, Dier, Eisenhut, Gossett, Patrician, Shackell, Shaffmaster

Also Attending: Susie Gutenberger, Megan Williams **Trustees Absent:** Trowbridge

I.Call to Order and Welcome 7:05

- 1.Additions to agenda - none
- 2.The minutes of the June meeting were approved.

II.Old Business

Susie will check to see if the LCL has the same Conflict of Interest Policy as the Town.

Trustee Shackell took her Oath of Office previous to this meeting.

III.Friends of LCL Report

Megan reported that there will be a Cookie Contest on Sunday, 8/20 from 2-4pm at Myers Park. A date has been set for Costumes and Cocktails – 10/20 at The Lakewatch Inn. Trustee Axtell will co-chair the event. Trustee Patrician will be on the committee.

IV.Library Director's Report

Please see report.

V.Committee Reports

There were no reports given.

VI.Finance Officer's Report

A motion was made by Trustee Dier and seconded by Trustee Shackell to approve the June transactions. Motion passed 8/0.

VII.Announcements

In August, the BOT will begin discussions of the Long Range Plan.

Trustees were reminded of training opportunities and the required Sexual Harassment training.

There will be a combined volunteer thank you and celebration for Michelle Calupca on August 12th at 2pm at Salt Point.

The September BOT meeting will take place on 9/20 not 9/27 as previously listed.

VIII. New Business

Lansing Market Discussion - Trustee Eisenhut was excused at 8:03 due to a conflict of interest. Trustee Patrician took the remainder of the minutes.

Trustee Steve Patrician recapped the expansion committee meeting minutes from the 7/11 Expansion Committee Zoom meeting. There was a general discussion regarding the Lansing Market location and whether or not we could sell or rent out the current library building.

Per Library Director, Susie Gutenberger, the Town has expressed interest in renting the current building from us (ex. \$3K per month). This revenue could then be used to offset operational expenses of the new library at the former Lansing Market location.

Trustee, Christian Shaffmaster, asked if the 3K could be used to issue a bond. Susie Gutenberger said yes. Trustee Margaret Shackell, raised a good point of whether or not the 3K rent would be taxable income due to the fact that it's not operating income. Susie Gutenberger said that she was not told by the FLLS that it wouldn't be considered operating income. Trustee David Dier, asked what the remaining unused space of the Lansing Market building could be used for. Of the total 14,000 sq ft available, only 8,000 sq ft would be used for library space. The board discussed the possibility of the FLLS using a portion of the remaining space for storage of materials, collections, or archives.

Board Chair, Elizabeth Gossett, called for a vote to allow Susie Gutenberger, to enter into an intent to purchase agreement with Andy Sciarabba, majority shareholder of the Lansing Market, and to officially ask the Friends of the Library for the \$10K to secure the building for a period of up to 18 months.

The 7 present board members unanimously voted yes. Included were Elizabeth Gossett, Steve Patrician, Bruce Barber, Margaret Shackell, David Dier, Annie Axtell, and Christian Shaffmaster.

Trustee Steve Patrician, will email the official request for the 10K in funds from the FOL.

After the vote, Trustee Barber, suggested that we begin advertising our plan to relocate at upcoming community events. Trustee Annie Axtell suggested the upcoming Lansing Carnival.

Friends President Megan Williams requested that it be made clear to the community that the 10K funds was donated by the FOL to enter into the agreement with Andy Sciarabba, and not Lansing taxpayer dollars.

In preparation for a positive outcome of our vote, Susie Gutenberger, has pre-scheduled a meeting on 7-27 with the Library's lawyer to draft the agreement. It was agreed by all that it should be the Library Board that should sign the agreement rather than Susie herself since the Board has Fiduciary responsibility for the library. Susie and Christian agreed to meet to preliminarily discuss potential donors and a fundraising plan in preparation for an official September 2023 fundraising kick-off.

Susie said she would announce the agreement with Andy Sciarabba and the Lansing Market in the upcoming Library Newsletter.

IX.Period of Public Expression

None

X.Executive Session

None

XI.Adjourn The meeting was adjourned at 8:44.