


**LANSING COMMUNITY LIBRARY TRUSTEE MEETING AGENDA**

May 24, 2023 7:00 PM at the library

- I. Call to Order and Welcome (5 min)
  - A. Annual meeting and Budget vote success
  - B. Additions to agenda
  - C. Approval of March and April meeting minutes
- II. Unfinished Business (20 min.)
  - A. Oath of Office
  - B. Policies to review (Maureen)
    - 1. LCL By Laws
    - 2. Weather Related Closure
    - 3. Key Control
- III. Friends of LCL report (5 min- Megan)
- IV. Library Director’s report (10 min)
- V. Committee Reports as applicable (each 5 min.- Committee chair)
  - Personnel, Policy, Community Outreach, Technology, Endowment, B&G, Expansion Committee
- VI. Finance Officer’s report (10 min- Christian)
  - Approval of March and April transactions
- VII. New Business (20 min)
  - A. Update Annual Conflict of Interest forms
  - B. Slate of Officers
  - C. Committee Preferences
  - D. Possible staff & volunteer recognition event
- VIII. Announcements (5 min)
  - A. Trustee newsletter emailed May 1 (School ballot referendums, oath of office, quorum, LRP)
    -  Sexual Harassment Prevention Training – 2023  
[https://www.ny.gov/sites/default/files/2023-04/Sexual\\_Harassment\\_Prevention\\_Training\\_Answer\\_Sheet.pdf](https://www.ny.gov/sites/default/files/2023-04/Sexual_Harassment_Prevention_Training_Answer_Sheet.pdf)
  - B. Webinars 5:00-6:30 <https://midhudson.org/trusteebookclub/>  
 June 20 *Financial Planning and Budgeting*, Aug. 15 *Strategic Planning*  
 Dec. 19 *Financing and Managing Construction Projects*
- IX. Period of Public Expression
- X. Executive Session if needed
- XI. Adjourn

2023 LCL BOT Mtg dates			2023 LCL Friends Mtg dates		
(Wednesdays at 7:00 PM unless noted)			(Thursdays at 7:00pm)		
June 28	Sept. 27	Nov. 15	June 1 (@5:30)	Elizabeth	
July 26	Oct. 25	Dec. 13	July 6	Sept. 7	Nov. 2
Aug. 23			Aug. 3	Oct. 5	Dec. 7