

LANSING COMMUNITY LIBRARY TRUSTEE MEETING AGENDA

March 22, 2023 7:00 PM at the library

- I. Call to Order and Welcome (5 min)
 - A. Additions to agenda
 - B. Approval of Feb. meeting minutes
- II. Unfinished Business (10 min.)
 - A. Policy to review (Maureen)
 - Public Health or Other Emergency Policy
 - B. NYS annual report
 - C. Update on annual meeting plan/ budget vote (Susie, Deb)
 - 1. Candidates petitions/ bios due March 25 (Candidates)
 - 2. Media- newspapers, LCL website (Elizabeth, Michelle)
 - 3. Logistics, poll workers (Darcey, Christian)
 - 4. LCL front desk- day of vote binder, absentee ballots (Michelle, Susie)
 - 5. Advertising- PTO newsletter, HS electronic sign, LCL sign, other
 - 6. Logo contest (Christine)
- III. Friends of LCL report (5 min- Megan)
- IV. Library Director’s report (10 min)
- V. Committee Reports as applicable (each 5 min.- Committee chair)
 - A. Endowment, Funds available update (Christine)
 - B. B&G, Expansion Committee update (Steve)
 - C. Other: Personnel, Policy, Community Outreach, Technology
- VI. Finance Officer’s report (10 min- Christian)
 - Approval of Feb. transactions
- VII. New Business (10 min)
 - A. Schedule Expansion update meeting for Trustees, first week of April
 - B. Nominating committee needed for Slate of Officers, terms beginning June 1
- VIII. Announcements (5 min)
 - A. Proposed 2024 Budget needs to be posted NLT April 11
 - B. American Library Association’s National Library Week is April 23-29, theme: “There’s More to the Story”
 - C. Trustee newsletter in your email March 1
 - 1. Webinar “Developing Cultural Humility” April 12, 10:00am registration required <https://fils.zoom.us/meeting/register/tZcpcOGtzsvHdBnpAAhx72u8DBIqhs7vf9>
 - 2. Trustee handbook series (from Jan. 9 email) “Board-Director Relationship” April 18, 5:00pm https://us06web.zoom.us/webinar/register/WN_3Ox8gU1_QEqmpTFJAXI-kQ
- IX. Period of Public Expression
- X. Executive Session if needed
- XI. Adjourn

2023 LCL BOT Mtg dates			2023 LCL Friends Mtg dates		
(Wednesdays at 7:00 PM unless noted)			(Thursdays at 7:00pm)		
MON. Apr. 24	July 26	Oct. 25	Apr. 6 Bruce	July 6	Oct. 5
May 24	Aug. 23	Nov. 15	May 4 Christine	Aug. 3	Nov. 2
June 28	Sept. 27	Dec. 13	June 1 Elizabeth	Sept. 7	Dec. 7