Lansing Community Library Board of Trustees Minutes June 15, 2022

Attending via Zoom: Trustees Barber, Eisenhut, Gossett, Huber-Hwang, Rigdon, Schweitzer, Trowbridge
Also Attending: Susie Guttenberger

I. Call to Order and Welcome – 7:04pm

1. Additions to the Agenda – none

2. The minutes of the March and April meeting were approved.

II. Old Business

A.New trustees were reminded to submit their Oath of Office and Conflict of Interest forms.

B. Update on Treasurer Oath of Office – The Treasurer took the Oath of Office when she began her employment and will not need to renew each year.

III. Friends of LCL - No formal report was given by the Friends but Susie and Trustee Huber-Hwang attended their June meeting. They will not be hosting a July meeting. The LCL has not yet requested the additional funds that the Friends have made available. Susie plans to keep these funds available for the expansion.

IV. Library Director's Report – Please see report.

V. Committee Reports

Building and Grounds will be meeting with in:site:architecture in July to begin planning for the RFP phase of the expansion. Susie is planning to meet with a few key donors in September.

VI. Finance Officer's Report – A motion was made by Trustee Barber and seconded by Trustee Gossett to approve the June transactions. Motion passed 7/0.

VII. New Business

A.Long Range Plan – All committee chairs are asked to review the pertinent parts of the LRP and report back to the full board as necessary. It will be on the agenda for the September meeting.

B.Trustee Committee Preferences - Trustee Huber-Hwang reviewed the list of committees with the Board. It will be finalized at the August meeting.

VIII. Announcements

A.Next Meeting – will be a volunteer appreciation evening at Salt Point on 7/27 at 5pm. The August meeting will be on 8/24 at 7pm.

B.FLLS Webinar 6/22 at 11 am. The topic will be data collection, outcome based evaluation and understanding the library's impact. Pre-registration is required.

IX.Period of Public Expresssion - none

X.Executive Session - none

XI.Adjourn – The meeting was adjourned at 8:17pm.