

LANSING COMMUNITY LIBRARY TRUSTEE MEETING AGENDA

Jan. 26 2021, 7:00 PM

Meeting held via Zoom

<https://us02web.zoom.us/j/89052517577>

- I. Call to Order and Welcome (5 min)
 - 1. Additions to agenda
 - 2. Approval of Dec. meeting minutes

- II. Old Business (10 min)
 - Policies (Maureen)
 - 1. LCL Public Health/ Other Emergency 30 day reinstatement
 - 2. Personnel Policy, PTO for full-time hourly employee

- III. Friends of LCL report (5 min- Megan)

- IV. Library Director’s report (10 min)

- V. Committee Reports as applicable (each 5 min.- Committee chair)
 - 1. Endowment (Christine)
 - 2. Personnel (Debora)
 - 3. Policy, B&G, Community Outreach, other

- VI. Finance Officer’s report (15 min- Darcey)
 - 1. 2021 End of year final numbers
 - 2. Approval of Dec. transactions
 - 3. 2022 payroll Budget update, Friends 2022 contribution received
 - 4. 2023 Budget planning progress

- VII. New Business (20 min)
 - 1. LD 2022 Goals
 - 2. 2023 Friends of LCL contribution
 - 3. Trustee candidates and annual meeting
 - 4. Vote teams
 - 5. Schedule Trustees to attend 2022 Friends of the Library meetings

- VIII. Announcements (5 min)
 - 1. NYS Annual report due in March
 - 2. Please archive 2020 folders/ update the Google shared drive

- IX. Period of Public Expression
 - Quarterly patron survey

- X. Executive Session if needed

- XI. Adjourn

LCL BOT Mtg dates			LCL Friends Mtg dates
(Wednesdays at 7:00 PM unless noted)			(Mondays at 7:00 PM unless noted)
Jan. 26	May 25	Sept. 28	Jan. 10 Isabelle
Feb.. 23	June 22	Oct. 26	
Mar. 23	July 27	Nov. 16	
MON. Apr. 25	Aug. 24	Dec. 14	