

LANSING COMMUNITY LIBRARY
VIRTUAL PERSONNEL COMMITTEE AGENDA

DATE: Dec. 11, 2021

Noon

meet.google.com/ead-nmvz-pam

12:00-12:05 Additions to the agenda, approval of meeting minutes from Nov. 9, 2101

12:05-12:55 Old Business

Review suggested edits for Job descriptions

- a. Library Director 1 (Susie)
- b. Library Assistant 1 (Michelle)
- c. Library Services Assistant (Karyn, Katie)
- d. Library Clerk (Christina)
- e. Senior Account Clerk Typist (Melissa)

12:55-1:20 New Business

1. Quick general summary of annual evals (Susie & Elizabeth present)
2. Staffing budget for 2023
 - 2.1. Cost of Living salary increase
 - 2.2. Merit salary increase vs. possible bonus payment
 - 2.3. Youth worker hours
 - 2.4. Possible increase in paid staff hours
 - 2.5. Budgeting for NYS mandatory sick time
3. LCL Health Insurance contribution

12:55-1:00 Executive session, if needed

Adjourn