

Lansing Community Library Board of Trustees Annual Meeting Minutes

April 26, 2021 7:00 pm via Zoom

Attending Via Zoom: Trustees Barber, Cowen, Eisenhut, Gossett, Huber-Hwang, Rigdon, Schweitzer, Shaffmaster, Trowbridge

Also attending: Michelle Calupca, Maureen Dean, Susie Gutenberger, Sarah Glogowski, Ed LaVigne, Linda Pasto Steve Patrician, Nikki Wells, Megan Williams, Brenda Zavaski

I. Call to Order and Welcome 7:03

Trustee Huber-Hwang welcomed and introduced everyone attending the meeting and thanked all of the volunteers, especially The Friends for all of their support and hard work.

The Policy Committee works diligently to ensure that all of the LCL policies are updated (every three years) and are posted on the website. The LCL is working with a new payroll company and has joined the Greater Tompkins County Municipal Healthcare Consortium both at a cost savings to the library. The LCL is a Living Wage Employer. Longtime staff member Maureen Dean retired in 2020 and Christina Forties was hired in her place. A feasibility study has been completed to assess our building needs and improvements. The LCL continues to work with the community to serve it's needs to the best of our ability.

II. Library Director's Report 2020 Year in Review and 2021/22 Initiatives

Susie thanked the BOT and employees of the LCL for their dedication and flexibility in this past year. Staff made drop offs to Woodsedge, called patrons over 60, offered computer help over the phone and worked curbside pick up for books and crafts and sometimes copies. The Take and Make crafts were very popular. Repairs and improvements were made to the building before the shut down in March. This summer, there will be a tent (funds made possible by the Community Foundation of Tompkins County) by the ball fields thanks to the generosity of the Town of Lansing Rec Department for the Summer Reading Program. May 10th will be the start of express browsing for patrons. Up to 20 people will be permitted in the building. In June, express computer appointments will begin. There will be adult, teen and youth book clubs.

Please see the 2020 Report to the Community on the website for further information.

Susie thanked The Friends for their financial support and overall enthusiasm for the staff and the work of the library.

Susie gave a heartfelt thank you to Maureen Dean for her many years of service to the LCL. She was the first employee Susie hired after being a longtime volunteer.

III. Friends of LCL Report

Nikki Wells gave the report and introduced Megan Williams who will be taking on the role of president of The Friends when Nikki steps down at the end of this year. None of the fundraisers they had done in the past were able to happen this year but an on-line auction was put together and was a great success, raising \$3,000. A chicken BBQ is planned for May and a book fair later in the summer.

IV. Candidates Introduction

Christine Eisenhut, Stephen Patrician and Christian Shaffmaster introduced themselves as the candidates running for three trustee positions.

V. Endowment Fund Update

Trustee Eisenhut gave the report. The market value of the endowment fund at the Community Foundation of Tompkins County is \$164,522.31. Our spendable balance is \$7,248.00.

VI. Finance Officer's Report/2022 Budget and Tax Levy Increase

Trustee Rigdon gave the report. She presented the 2022 proposed budget. The LCL is requesting a tax levy increase of \$12,700. Last year there was no increase requested. Cuts were made to the budget, programming was one of the places we looked for savings but now that things are opening back up, it is the hope to restore those funds. Trustee Rigdon thanked the community and The Friends for their support. She also thanked Susie for her strong financial stewardship through aggressive grant writing and mindful spending.

VII. Q&A

Ed LaVigne expressed his support for the LCL and the work done during the pandemic and would like to further discuss the feasibility study. Susie had been meeting with the town planner CJ Randall before COVID and will start up those conversations in the future.

VIII. Closing Remarks

Trustee Huber-Hwang again thanked The Friends and the community for their support. She highlighted the Summer Reading Program and the Logo Contest and encouraged everyone to vote. She also thanked Maureen Cowen who is stepping down from the BOT. Her work with the Building and Grounds committee and fundraising with events such as Costumes and Cocktails is greatly appreciated.

Linda Pasto, school board member and Lansing Lunchbox program coordinator thanked Susie and the staff for making it possible to get library books and crafts to our families when they wouldn't have been able to access them another way during the spring and summer of 2020. Susie, in turn thanked Linda for her work and hopes the two groups can continue to work together for the betterment of our community.

IX. Adjourn - The Annual Meeting adjourned at 7:56 pm.