

# LANSING COMMUNITY LIBRARY TRUSTEE MEETING AGENDA

May, 26 2021, 7:00 PM

Meeting held via Zoom:

<https://us02web.zoom.us/j/89329477651>

- I. Call to Order and Welcome (5 min)
  - Additions to agenda
  - Approval of March and April meeting minutes
- II. Old Business (15 min)
  - Swearing in of newly elected Trustees (Debora)
  - Trustees update information and sign Conflict of Interest form
  - Policy review:
    - Public Disaster Policy 60 day review)
    - Trustee Administrative Procedures
- III. Friends of LCL report (10 min- Nikki)
- IV. Library Director's report (10 min)
- V. Committee Report (B&G, Personnel, Policy, Endowment, Community Outreach, Technology, Grants (as needed, each 5 min.- Committee chair)
  - Ad Hoc committees
    - Annual vote committee (Debora)
    - Logo contest (Christine)
- VI. Finance Officer's report (10 min- Darcey)  
Approval of March and April transactions
- VII. New Business (15 min)
  - LCL NY Forward Reopening plan
  - Slate of Officers beginning June 1
  - Trustee Committee preferences
  - LCL Board meeting dates in June, July
- VIII. Announcements:
  - Trustee continuing education for June:  
Reading financial documents, Q&A with Melissa
  - Thank you Maureen Cowen for your years of service!
- IX. Executive Session
- X. Adjourn

LCL BOT Mtg dates	LCL Friends Mtg dates
(7 PM unless otherwise noted)	(7:00 PM unless otherwise noted)
June 23                      Oct. 27	May 10 Christine                      Sept. 13 Elizabeth
No July mtg.                      Nov. 17	June 14 Isabelle                      Oct. 18 Christian
Aug. 25                      Dec. 15	July (if needed)                      TUES. Nov.16 (ALL)
Sept 22	Aug. (if needed)                      Dec.13 Debora