

LANSING COMMUNITY LIBRARY TRUSTEE MEETING AGENDA

March 24, 2021 at 7:00 PM

Meeting held via Zoom:

<https://us02web.zoom.us/j/82676338079>

- I. Call to Order and Welcome (5 min)
 - A. Additions to agenda
 - B. Approval of February meeting minutes
- II. Old Business (15 min)
 - A. Tax Cap Override Info (Deb or Darcey)
 - B. Provisional Civil Service positions update (Deb or Susie)
 - C. Payroll company update- time off tracking, wage changes (Susie)
 - D. Vote on Policy updates
 1. Social Media
 2. Mandated Emergency Closure
- III. Friends of LCL report (10 min- Nikki)
- IV. Library Director's report (10 min- Susie)
- V. Committee Report (Personnel, B&G, Policy, Endowment, Community Outreach, Technology, Grants (as needed, each 5 min.- Committee chair)
- VI. Finance Officer's report (10 min- Darcey)
Approval of February transactions
- VII. New Business (15 min)
 - A. Annual meeting and Budget vote
 1. Candidates petitions/ bios (Candidates)
 2. Media- newspapers, LCL website (Elizabeth, Susie)
 3. Logistics, poll workers (Susie, Darcey)
 4. LCL front desk- day of vote binder, absentee ballots (Susie)
 5. Advertising- PTSO newsletter, HS electronic sign, LCL sign, other
 - B. Patron surveys (Susie)
 - C. Trustee continuing education (Deb)
- VIII. Announcements/ Comments/ Ruminations (All)
 - A. All Trustees should be receiving FLLS email
 - B. Slate of BoT Officers to vote on in May, term begins June 1st
- IX. Executive Session
- X. Adjourn

| LCL BOT Mtg dates | | LCL Friends Mtg dates | |
|-------------------------------|----------|----------------------------------|--------------------|
| (7 PM unless otherwise noted) | | (7:00 PM unless otherwise noted) | |
| Apr. 26 (Monday) | Sept. 22 | Apr. 12 Bruce | Sept. 13 Elizabeth |
| May 26 | Oct. 27 | May 10 Christine | Oct. 18 Christian |
| June 23 | Nov. 17 | June 14 Isabelle | TUES. Nov.16 (ALL) |
| No July mtg. | Dec. 15 | July (if needed) | Dec.13 Debora |
| Aug. 25 | | Aug. (if needed) | |