

LCL Board of Trustee Meeting Minutes – June 26, 2019

Attending: Trustees Cole, Cowen, Eisenhut, Forties, Gossett, Huber-Hwang, McDonald, Rigdon, Trowbridge

Also attending: Susie Gutenberger

I. Call to Order (7:02) and Welcome– Trustee President Cole

Additions to the agenda as presented: none

Minutes of the May 22, 2019 meeting were approved.

No old business was presented.

II. President’s Report and New Business

Book Sale – The take-down of the sale will take place on 6/29. The bake sale was a success.

Contact List Updates– Our list needs to be updated. The Google doc should be edited by each of the Trustees.

Committee Preferences – New assignments were made to LCL committees. Trustee Cole will update the committee lists for the next meeting. He is meeting with the Chair of the Friends, Nicky Wells in July. The LCL Secretary (Eisenhut) will submit the Town Board Report as well as record LCL Board minutes. These reports should go into the Google drive.

2019 Board and Committee Goals -Trustee Cole would like reports to go to him and then be added to the Board Packet. The committees focus on specific issues related to them so that the LCL Board can focus on the larger issues facing the library (feasibility study).

July Volunteer Appreciation – Salt Point Brewing- July 22nd 5:30-7:30.

III. Friends of LCL

The Book Sale raised \$1,235. The sale was extended to 6/29. The clean up will be 7/1. Their next meeting will be September 11th. Trustee Cole will attend. Costumes and Cocktails is set for **SaturdayFriday**, 10/18.

Planning for the event is taking place.

IV. Committee Reports

- V. Buildings and Grounds – LCL received a grant for \$9,050 from the Legacy Foundation. Work is being done on the carpeting and floors.
Endowment – Trustee McDonald is planning a meeting with Amy LeViere from the Community Foundation regarding planned giving.
Grants – Please see above grant from the Legacy Foundation.
Marketing – Trustee Cowen gave the report. Planning is continuing with the Friends for Costumes and Cocktails. The next meeting is 7/8.
Personnel Committee – No report.
Policy Committee – The following policies were **approved unanimously 9/0 by the LCL Board**: Collection Development Policy, Freedom to Read Statement and Conflict of Interest Policy. **Motion made by Trustee Gossett, seconded by Trustee McDonald.**
Technology Committee – Two replacement desktops and an Ipad were purchased.
- VI. **Finance Officer’s Report and Approval of Monthly Expenditures**
Motion made by Trustee Forties and seconded by Trustee Cowen to approve the finance officer’s report for May. Motion passed 9/0.
- VII. **Director’s Report** – please see attached.
- VIII. **Next Meeting Dates**: please see below.
- IX. **Adjourn – Motion made by Trustee Rigdon to adjourn at 8:29, seconded by Trustee McDonald. Motion passed 9/0.**

LCL BOT Meeting Dates – 7pm

LCL Friends Meeting Dates – 6:30

8/28

9/11

9/25

10/16

10/23

11/19 Annual Meeting

11/20

Fall Book Sale 11/15-16

12/11 Budget

Craft Fair 12/6-7