

LCL Board of Trustees Annual Meeting
April 29, 2019
Lansing Community Library Community Room

Attending: Trustees Miller, Cole, Eisenhut, Huber-Hwang, Rigdon, Forties.
Also attending: Susie Gutenberger, Lansing Community.
Absent: Benson, Cowen, McDonald.

The meeting was called to order at 7:00 pm by Trustee Miller.

Welcome: Trustee Miller addressed the patrons in attendance, introduced the guest speakers Linda Pasto and Susan Tabrizi.

Guest Speakers: Linda Pasto spoke about her work developing a summer camp for Lansing school children, and the library's support, involvement with the Lansing community youth; likewise, Susan Tabrizi presented her work initiating the Lansing Summer Food program, her connection with Linda and how the Library will play an integral role in the Food program.

Question and Answer/Commentary session followed.

I. President's Report: Trustee Miller spoke about the successes of Library in the past year including 2018 Summer Reading, the addition of a Children's Librarian and bookkeeper to the staff, expansion of after school programming. The Library will continue to look to the future and find new ways to serve and grow the vibrant Lansing community.

II. Introduction of Trustee Candidates: Trustee Miller opened the meeting to the three trustee candidates (Trustee Forties, Elizabeth Gossett, and Maureen Trowbridge) to speak about themselves.

III. Friends of LCL Update: Megan Williams spoke on the adult and kids programs that were offered in 2018, the introduction of more after school programming, the successful book sale. The Friends look to overhaul the volunteer sign up system in the near future and plan on bringing back the Costumes and Cocktails fundraiser this coming October.

IV. Marketing Committee Report: Trustee Rigdon presented the report on behalf of Trustee Cowen. The development of the committee has grown since it was established six years ago and the importance of outreach has increased with the growing needs of the Lansing community. Marketing helps promote the programs of the Library, and fundraise for the LCL yearly budget. They will be working on promoting Costumes and Cocktails in the coming months.

6th annual Logo Contest: Trustee Huber-Hwang revealed the winning logo entry for 2019 and acknowledged the artists Kelly Miller and Alaina Redsicker.

V. Finance Report and Presentation of 2020 budget: Trustee Cole presented the report. The Finance Committee developed two budgets for 2020, one being the “blue sky” budget that addressed the needs of the Library Director, and represented a \$12,000.00 or 6% increase in the budget. The second budget was a “cost of living” increase of 2%, which would not provide any excess funds for unexpected costs and cut money to programming. The Board agreed on a compromise of a 4%, or \$8,020.00, increase, in which 75% of this increase accounts for maintenance needs; building repairs are not typically grant funded.

VI. Library Director’s Report: Susie Gutenberger spoke on the 2018 events and happenings at the Library and the exciting future, highlighted programming numbers and attendance, the benefits of the elimination of fines and fees for the community, and grants received over the course of the year for programming.

VII. Endowment Committee Report: Trustee Miller spoke on behalf of Trustee McDonald. At the end of 2018, the balance of the Library Endowment was \$120,000.00, with the principal investment being \$100,000.00; \$20,000.00 was profit, in addition to about \$10,000.00 in grants that have been received. The Endowment Committee will be developing a planned giving program for the Library in the near future; more information will soon be available on the Library website. They also plan to work with the Marketing Committee on the Costumes and Cocktail fundraiser.

Trustee Rigdon spoke briefly to acknowledge and thank the outgoing Trustees.

Trustee Miller asked for a motion to adjourn: Trustee Rigdon motioned, Trustee Cole seconded. All present were in favor.

Meeting adjourned at 7:52 pm.